DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF MEETINGS

Date:22 Jan 2021

S. No	Description	Action
1.	HOD told that some faculty members are detected covid positive and are quarantined at their home. So any other staff member coming in the contact of these faculty members should not attend college.	Faculty and Staff
2.	AIT day function is scheduled on 24 Feb 21. However it cannot be as usual due to Covid. It has been decided that only 100 participants would attend physically. Rest would join online. Separate meeting by the Principal will be called to finalise the programme.	Faculty and Staff
3.	HOD told that Director informed in the HOD meeting that the visit of Army Commander on 16th Jan 2021 was well organised and congratulated all concerned.	Faculty and Staff
4.	HOD also gave information about AICTE IDEA Lab.	Faculty
5.	Discussion also took place regarding the attendance and syllabus completed till date. HOD told that all faculty should upload teaching material and MCQ on Moodle.	Class Teachers
6.	Discussion also took place regarding the work allocation in NBA/NAAC accreditation. Dr. Ashwini Sapkal also presented the CO-PO Mapping and 31 Jan is considered as a deadline to complete CO-PO Mapping for all subjects of year 2019-20.	NBA Coordinator Dr. Ashwini Sapkal